



Washington Montessori  
Public Charter School  
2330 Old Bath Hwy.  
Washington, NC 27889  
Phone: (252) 946-1977 Fax: (252) 946-5938  
www.wmpcs.org

**Approved-Final  
February Minutes**

February 16th, 2023, 7:00 p.m.

**Mission Statement:** *Our mission is to inspire academic excellence; to nurture curiosity, creativity, and imagination; and to do so within an environment rich with warmth, kindness, and respect.*

| Board of Trustee Members (Voting)  | Board of Trustee Ex-Officio Members (Non-Voting)  |
|--|---|
| X Jamie Midgette, Chair<br>X Lisa Lawless, Secretary<br>X Joseph Knox, Member<br>X Sara Watson, Member<br>X Crystal Swindell, Member | Darla Prescott, Directress of Education and Academics<br>X Austin Andrews, Acting Director of Education and Academics<br>X Rick Yakubowski, Director of Finance and Operations<br>X Amber Miller, Faculty Representative<br>X Theresa DeLeon, MPTO Representative |

Acronyms Used: Board of Trustees (BoT), Head of School (HoS), Montessori Parent Teacher Organization (MPTO)

**OPEN SESSION**

| ITEM                          | RESPONSIBILITY AND BASIS  | REFERENCE OR ATTACHMENTS |
|-------------------------------|---|--------------------------|
| <b>Call to Order 7:04 pm</b>  | Jamie Midgette called the meeting to order at 7:04 p.m. Members were present and represented by the "X" mark above. Crystal Swindell read the Mission Statement.  | Member sign-in sheet     |
| <b>Agenda</b>                 | Agenda reviewed. Requested to add WMPCS by-law review/discussion under other business.<br><br><b>MOTION: Lisa Lawless made a motion to accept the agenda as amended. Sara Watson 2nd. All in Favor. Motion carried.</b>   |                          |
| <b>Privilege of the Floor</b> | Privilege of the floor: 3 min timekeeper <ul style="list-style-type: none"> <li>MPTO (see report)</li> </ul>  | See Public Comments      |
| <b>Action Items</b>           | Approval of 01-19-23 Minutes reviewed. <ul style="list-style-type: none"> <li>Correction if student name on Public comments from Gavin Watson to Gavin Hassell</li> </ul><br><b>MOTION: Joseph Knox made a motion to accept the 01-19-23 minutes as amended. Lisa Lawless 2nd. All in favor and the Motion carried.</b> |                          |

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| <p><b>New Business/<br/>Next<br/>Agenda/Discussion</b></p> | <p>No one present from Student Government</p> <p>Amber Miller Faculty Report</p> <ul style="list-style-type: none"> <li>● Parent Teacher Conference complete</li> <li>● Mid-Year Beach Marks are complete</li> <li>● Pastry Parents was well attended</li> <li>● Lower Elementary had a mid-year meeting with Austin Andrews , it was very productive</li> <li>● New projects starting in the classroom, for example, Mrs. Miller's class is learning to knit hats</li> </ul> <p>Children's House Report:</p> <ul style="list-style-type: none"> <li>● We have completed our midyear benchmarks. We are looking closely at the data and using the information to identify students' academic weaknesses. We are currently working together to brainstorm classroom interventions that will help individual students be academically successful. This is also an opportunity to compare where a child is in their academics compared to how they are functioning socially in the classroom.</li> <li>● Each CH classroom is doing a Community Outreach/Giving Project focused on Valentine's Day. We are continuing to visit St. John's Housing which we have been partnered for at least 20 years. Our children make cards, sing songs, and recite poems to the residents. The residents, as well as, our children benefit greatly from the one on one interaction and the many grace and courtesy lessons. We have a chance to practice there. This year in an effort to spread more awareness of our wonderful children and the WMPCS community at large, we have had all three classes choose a different outreach project. This year we are scheduled to go to not only St. John's Housing, but to Claire Manor and River Trace.</li> <li>● Our class, Anderson/Johnson, had a baby shower to celebrate the upcoming arrival, Noralee Mabel Toler. Mrs. Darcy Toler is our wonderful P.E. teacher. She is such an inspiration and a gift to our children. Her daughter Sya was invited and seemed most thrilled to participate. She is looking forward to her new role as "big sister". Darcy was filled with appreciation and gratitude as she opened gifts brought by all the children in the class. We once again relied on parents who both donated food and volunteered to set up, sent in gifts, as well as cleaned up. The children</li> </ul> | <p>See Report</p> |
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enjoyed helping Mrs. Darcy fill her car up to the brim with gifts for her sweet family.

- Children enjoyed "School of Choice Week". They were asked to tell what they loved most about our school. They shared in such a truthful and precious way. (I will share examples.) The children enjoyed posing for pictures with their artwork and famous quotes.
  - Thankful for recess, fluffy the bunnies, friends, and pets
- Children House came over to meet the entire Secondary students- They gave the students a dishwashing lesson and gave suggestions on areas that need cleaning. Secondary students were gracious to the Children House students.

**Elementary Report:**

- All students participating in a book club/literature circle in their classroom
- Poorman's Restaurant hot lunch-UE business
- LE field trip to Imagination Station in Wilson
- UE Field trip to Raleigh
- Starting Kidsfest projects

**Secondary Report:**

- Biology is going well with Dr. Chad Smith. He and the students have both been very flexible with all the changes. Great lessons! Comes to campus twice a week.
- Feedback has been positive from the students on the Earth and Environmental change to Edgenuity/Imagine Learning. Progress reports have been good. They were making hands-on models last week for the class and then uploading pictures. The students have been very flexible and appear to be adapting.
- ACT Testing is March 7th for juniors.
- We had a great turnout for the BCCC parent meeting with Mrs. Avery, our college liaison. Twenty-one students have turned in applications for next Fall.

**Secondary Going out Experiences:**

- FFA has a trip planned to Mt. Olive University for their Agriculture Day events in March.
- Seniors have a ski trip to Sugar Mountain planned for Feb. 24-26th.
- Drama Club and drama class saw Come from Away at the DPAC in January.
- Secondary 1 is planning a trip to Williamsburg in the spring.
- The New York trip will be the last week of April. Mrs. Kathy Carico has taken over as the lead guide for this trip.

**Secondary Entrepreneurship Opportunities:**

- Students received their business earning

report with their report cards in January.

- At least 8 seniors are going on the ski trip for "free" or paying less than \$20 by using their field trip account funds.
- Drama Club is selling Valentine's messages with a treat.
- 9th grade Art class is looking into designing t-shirts for KidFest

Secondary Experiences hosted on Campus:

- Practical Life students presented their career exploration project/job fair during an afternoon community event and later shared with the Upper Elementary students.
- The Design and Communication class presented their Cereal Marketing Project for the entire Secondary to view.

Community Opportunities:

- Pastries for Parents in January
- Community Meeting February 9
  
- Math Interventions for Lower and Upper Elementary
- Waiting list is growing for 2023-24
- Playground is complete- Les had to lay down landscape netting to prevent rain washout
- Community Meeting
  - 2 parents
  - 12 staff members
  - 2 lessons
  - Discussed giving some parent education on the website-dedicated page

Finances- Rick

- Discussed Budget Report
  - Fund 2 local funds paid through November from local County
  - Fund 3 -Federal
  - Fund 3 must all be spent by end of Sept. 2024- will spend remaining allocation by June 2024
  - Personnel Salary is slightly higher than budgeted for the year.
  - Would like to reduce supply spending-higher than allocated
  - Administrative Services
    - Legal
    - Marketing
    - Business Services
  - Facilities
    - Spent over due to Grants monies received
    - Playground- surfacing
    - Eneco East contact with updating HVAC system.

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|  | <ul style="list-style-type: none"> <li>○ Will map out March-June to ensure we are in line with budget</li> <li>○ Discussion in close session budget for next school year.</li> <li>● Lisa questioned the guarantee on the playground</li> <li>● Joseph requested a specific line for legal services</li> <li>● Next year's budget will have a more detailed line of what each section is broken down</li> <li>● Crystal questioned if the HVAC system was campus-wide, Rick reported it was campus-wide.</li> </ul> <p>BOT Nominations: Joseph, Sara, and Austin interviewed BoT candidates over the past month. Only adding one additional member at this time. An additional Board Member will be added in August to create a gradual influx and outflux of members.</p> <p><b>MOTION: Joseph Knox made a motion to add Alexis Kelly as the new Board Member. Sara Watson 2nd. All in favor. Motion carried.</b></p> |                   |
| Other Business/Motions                 | <p><b>MOTION: Joseph Knox made a motion to amend August 18, 2023, Board Minutes. Lisa Lawless 2nd All in favor. Motion carried.</b></p> <p>Correction: Lisa Lawless made the motion to approve the Handbook in August, not Jamie Midgette.</p> <p><b>MOTION: Sara Watson made a motion to approve the amended August 18, 2022 minutes with corrections. Lisa 2nd. All in favor. Motion carried.</b></p> <p>Joseph Knox requested to have Austin Andrews listed in the Board of Trustees as an Ex-Officio member as Acting Director of Education and Academics in the February Meeting Minutes.</p>   | See attached      |
| Closed Session                         | <p><b>MOTION: At 7:55 p.m. Lisa Lawless made a motion to enter a closed session pursuant to NCGS 143-318.11 (a). Sara Watson 2nd. All in favor. Motion carried.</b></p>  | Student Personnel |
| Return to Open Session and Adjournment | <p><b>MOTION: At 9:58 p.m. Crystal Swindell made a motion to enter Open Session. Sara Watson 2nd. All in favor. Motion carried.</b></p> <p><b>MOTION: At 9:58 p.m. Crystal Swindell moved to adjourn. Sara Watson 2nd. All in favor. Motion carried.</b></p>   |                   |

Community Members at the Meeting: See Sign-in

1. Austin Andrews
2. Theresa DeLeon
3. Mindy Griffin
4. Landon Griffin
5. Camera Guy-did not sign in
6. Jennifer Cornelius
7. JoDee Anderson
8. Mr. Stiles
9. Joy Hemby
10. Greg Hemby
11. Diane Stoddard
12. Brook Smith
13. Amber Miller with Ruby Miller



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**February Public Comments**  
February 16th, 2023, 7:00 p.m.

***The privilege of the Floor:***

3 min timekeeper

Public Comments Protocol read by **Jamie Midgette**

1. Theresa Deleon and Mindy Griffin
  - a. Introduced Mindy as interim MPTO representative.
  - b. Read past events MPTO Report (See attached)
2. Mindy discussed upcoming events on the report
  - a. Fundraiser -Bertie County Peanuts
  - b. Help with Kidsfest
  - c. Teacher Appreciation week (budget approx. \$800 and community appreciation)
    - i. Would like to push back couple of week due to MS staff on Unity Trip
    - ii. Student Outing Scholarship fund
    - iii. Will coordinate with Admin on community needs
    - iv. Needs from the school - MPTO will help with (see reports)
    - v. Need for Athletic Boosters Club may be helping with
    - vi. Need for Ice Machine for high school